



UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO. 05/2020-CSP

DATE: 12/02/2020

(LAST DATE FOR RECEIPT OF APPLICATIONS: 03/03/2020) of CIVIL SERVICES EXAMINATION, 2020

(The Commission's Website: www.upsc.gov.in)

IMPORTANT

1. **CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:** All candidates (male/female/transgender) are requested to carefully read the Rules of Civil Services Examination notified by the Government (Department of Personnel and Training) and this Notice of Examination derived from these Rules. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Commission. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.
2. **HOW TO APPLY:**

Candidates are required to apply Online by using the website <https://upsconline.nic.in> Detailed instructions for filling up online applications are available on the above mentioned website. Brief Instructions for filling up the "Online Application Form" given in Appendix-IIA.
- 2.1 Candidate should have details of one Photo ID Card viz. Aadhaar Card/Voter Card/PAN Card/Passport/Driving Licence/Any other Photo ID Card issued by the State/Central Government. The details of this Photo ID Card will have to be provided by the candidate while filling up the online application form. The candidates will have to upload a scanned copy of the Photo ID whose details have been provided in the online application by him/her. This Photo ID Card will be used for all future referencing and the candidate is advised to carry this Photo ID Card while appearing for Examination/Personality Test.
- 2.2 The facility of withdrawal of Application is available for those candidates who do not want to appear for Civil Services (Preliminary) Examination. In this regard, Instructions are mentioned in Appendix IIB of this Examination Notice.
3. **LAST DATE FOR RECEIPT OF APPLICATIONS :**

The online Applications can be filled up to 3rd March, 2020 till 6:00 PM. The eligible candidates shall be issued an e-Admit Card three weeks before the commencement of the examination. The e-Admit Card will be made available in the UPSC website [\[https://upsconline.nic.in\]](https://upsconline.nic.in) for downloading by candidates. No Admit Card will be sent by post.
4. **PENALTY FOR WRONG ANSWERS:**

Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers.
5. **FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:**

Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near gate 'C' of its campus in person or over Telephone No. 011-23385271/011-23381125/011-23098543 on working days between 10.00 hrs and 17.00 hrs.

6. MOBILE PHONES BANNED:

- (a) The use of any mobile phone (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or blue tooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.
- (b) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangement for safe-keeping cannot be assured.

7. Candidates are advised not to bring any valuable/costly items to the venue of the examination, as safe-keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.

F. No. 1/6/2019-E.I(B) : Preliminary Examination of the Civil Services Examination for recruitment to the Services and Posts mentioned below will be held by the Union Public Service Commission on 31st May, 2020 in accordance with the Rules published by the Department of Personnel & Training in the Gazette of India Extraordinary dated 12th February, 2020.

(i) Indian Administrative Service.

(ii) Indian Foreign Service.

(iii) Indian Police Service.

(iv) Indian P & T Accounts & Finance Service, Group 'A'.

(v) Indian Audit and Accounts Service, Group 'A'.

(vi) Indian Revenue Service (Customs and Central Excise), Group 'A'.

(vii) Indian Defence Accounts Service, Group 'A'.

(viii) Indian Revenue Service (I.T.), Group 'A'.

(ix) Indian Ordnance Factories Service, Group 'A' (Assistant Works Manager, Administration).

(x) Indian Postal Service, Group 'A'.

(xi) Indian Civil Accounts Service, Group 'A'.

(xii) Indian Railway Traffic Service, Group 'A'.

(xiii) Indian Railway Accounts Service, Group 'A'.

(xiv) Indian Railway Personnel Service, Group 'A'.

(xv) Post of Assistant Security Commissioner in Railway Protection Force, Group 'A'

(xvi) Indian Defence Estates Service, Group 'A'.

(xvii) Indian Information Service (Junior Grade), Group 'A'.

(xviii) Indian Trade Service, Group 'A'.

(xix) Indian Corporate Law Service, Group 'A'.

(xx) Armed Forces Headquarters Civil Service, Group 'B' (Section Officer's Grade).

(xxi) Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Civil Service, Group 'B'.

(xxii) Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli

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Police Service, Group 'B'.

(xxiii) Pondicherry Civil Service, Group 'B'.

(xxiv) Pondicherry Police Service, Group 'B'.

The number of vacancies to be filled through the examination is expected to be approximately 796 which include 24 vacancies reserved for Persons with Benchmark Disability Category, i.e. 3 vacancies for candidates of (a) blindness and low vision; 9 Vacancies for (b) deaf and hard of hearing; 8 Vacancies for (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; and 4 Vacancies for (e) multiple disabilities from amongst persons under clauses (a) to (c) including deaf-blindness. The final number of vacancies may undergo change after getting firm number of vacancies from Cadre Controlling Authorities. Reservation will be made for candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes, the Economically Weaker Sections and Persons with Benchmark Disability in respect of vacancies as may be fixed by the Government.

As per the decision taken by the Government for increasing the access of unemployed to job opportunities, the Commission will publicly disclose the scores of the candidates (obtained in the Written Examination and Interview/Personality Test) through the public portals. The disclosure will be made in respect of only those willing candidates who will appear in the Interview/Personality Test for the Civil Service Examination and are not finally recommended for appointment. The information shared through this disclosure scheme about the non-recommended candidates may be used by other public and private recruitment agencies to appoint suitable candidates from the information made available in the public portal.

Candidates will be required to give their options at the time of Interview/Personality Test, while downloading the e-Summon Letter from the Commission's website for the interview. A candidate may opt out of the scheme also and in that case his/her details will not be published by the Commission.

Besides sharing of the information of the non-recommended willing candidates of this examination, the Commission will not assume any responsibility or liability for the method and manner in which information related to such candidates is utilized by public/private organizations.

NOTE:- A list of Services Identified suitable for Persons with Benchmark Disability along with the Physical Requirements and Functional Classifications:

Sl. No.	Name of the Service	Category(ies) for which Identified	Functional Classification	Physical Requirements
(1)	(2)	(3)	(4)	(5)
1.	Indian Administrative Service	(i) Locomotor disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	OA, OL, BA, BH, MW, OAL, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	S, ST, W, SE, H, RW, C
			BLA, BLOA, BL	S, SE, H, RW, C
		(ii) Blindness and Low Vision	LV	MF, PP, S, ST, W, L,C, RW, H, KC, BN

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			B	MF, PP, S, ST, W, L, C, RW, (in braille/ software), H, KC, BN	
		(iii) Deaf and Hard of Hearing	FD, HH	PP, S, ST, W, L, C, RW, KC, BN	
		(iv) Multiple disability including only above three sub-categories	1.	Low vision + HH	MF, PP, S, ST, W, L, C, RW, H, KC, BN, SE
			2.	OA + Low vision	MF, PP, S, ST, W, L, C, RW, H, KC, BN, SE
				OL + Low vision	
				Leprosy cured + Low vision	
				Acid attack victims + Low vision	
				Dwarfism + Low vision	
			3.	OL + Blindness	MF, PP, S, ST, W, L, C, RW (in braille/software), H, KC, BN
				Dwarfism + Blindness	
			4.	OA + HH	MF, PP, S, ST, W, L, C, RW, H, KC, BN, SE
				OL + HH	
				OL + Deaf	
				Leprosy cured + HH	
				Acid attack victims+ HH	
				Dwarfism + Deaf	
				Dwarfism + HH	
			5.	OA + Low vision + HH	MF, PP, S, ST, W, L, C, RW, H, KC, BN, SE
				OL + Low vision + HH	
				Leprosy cured + Low vision + HH	
				Acid attack victims + Low vision + HH	
				Dwarfism + Low vision + HH	
2.	Indian Foreign Service	(i) Locomotor disability including Dwarfism and Acid Attack Victims	OA, OL, OAL	S, ST, W, RW, C, MF	
		(ii) Visual Impairment	LV	SE, RW	
		(iii) Hearing Impairment	PD	H	
		(iv) Multiple disability including	All mentioned in above rows	All mentioned in above rows	

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		only above three sub-categories		
3.	Indian Revenue Service (Customs and Central Excise Gr. A)	(i) Locomotor Disability	One Arm (OA), One Leg (OL), One Arm One Leg (OAL) Both Legs (BL) Cerebral Palsy Leprosy Cured Dwarfism Acid Attack Victims Muscular Dystrophy	S, ST, W, SE, RW, C S, SE, RW, C S, W, SE, RW, C S, ST, W, SE, RW, C S, SE, RW, C
		(ii) Visual Impairment	Low Vision Blindness	MF, PP, L, KC, BN, ST, W, H, RW, C MF, PP, L, KC, BN, ST, W, H, C
		(iii) Hearing Impairment	Hard of Hearing Deaf	MF, PP, L, KC, BN, ST, W, H, RW, C MF, PP, L, KC, BN, ST, W, RW, C
		(iv) Multiple Disabilities	Amongst person under (i) to (iii) above including deaf blindness in the posts identified for each disabilities.	S, C, MF
4.	Indian P and T Accounts and Finance Service Gr. 'A'	(i) Locomotor Disability	OA, OL, OAL, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims BA, BH BL, MW	S, W, SE, RW, C, BN, ST, H, L, KC, MF, PP S, W, SE, RW, C, BN, ST, H, KC S, SE, RW, C, BN, H, L, KC, MF, PP
		(ii) Visual Impairment	Blindness Low Vision	S, W, C, BN, ST, H, L, KC, MF, PP, RW (in Braille/software) S, W, RW, C, BN, ST, H, L, KC, MF, PP
		(iii) Hearing Impairment	Deaf and Hard of Hearing	S, W, SE, RW, C, BN, ST, L, KC, MF, PP
5.	Indian Audit and Accounts Service, Gr. 'A'	(i) Locomotor Disability including Leprosy Cured, Dwarfism, Acid Attack Victims	One leg affected (R or L), or one arm affected (R or L) Leprosy Cured (LC), Dwarfism (DW), Acid Attack	S, ST, W, BN, SE, RW, C

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			Victims (AAV)	
		(ii) Hard of Hearing	Hard of Hearing (HH)	As above
		(iii) Multiple Disabilities [2 or more disabilities among (i) and (ii) above]	All mentioned in above [(i) and (ii) above]	As above
6.	Indian Defence Accounts Service, Gr. 'A'	(i) Locomotor Disability including Leprosy Cured, Dwarfism and Acid Attack Victims	One Arm (OA), One Leg (OL),	S, ST, W, BN, SE, RW, C, MF, PP, L, KC, H
		(ii) Visual Impairment	Low Vision (LV)	As above
		(iii) Hearing Impairment	Hard of Hearing (HH)	As above
		(iv) Multiple Disabilities amongst the above three categories	(i) OA, LV (ii) OL, LV (iii) OA, HH (iv) OL, HH (v) LV, HH	As above
7.	Indian Revenue Service (IT), Gr. 'A'	(i) Locomotor Disability	One Arm (OA) One Leg (OL) One Arm One Leg (OAL) Both Arms (BA)	S, ST, W, SE, RW, C
			Both Legs (BL)	S, SE, RW, C
			Cerebral Palsy	S, W, SE, RW, C
			Leprosy Cured	S, ST, W, SE, RW, C
			Dwarfism	S, ST, W, SE, RW, C
			Acid Attack Victims	S, ST, W, SE, RW, C
			Muscular Dystrophy	S, SE, RW, C
		(ii) Visual Impairment	Low Vision	MF, PP, L, KC, BN, ST, W, H, RW, C
			Blindness	MF, PP, L, KC, BN, ST, W, H, C
		(iii) Hearing Impairment	Hard of Hearing	MF, PP, L, KC, BN, ST, W, H, RW, C
			Deaf	MF, PP, L, KC, BN, ST, W, RW, C
		(iv) Multiple Disabilities	Amongst persons under clauses (a) to (c) of Section 34(1) of RPwD Act, 2016 including deaf - blindness in the posts identified for each disabilities.	S, C, MF
8.	Indian Ordnance	(i) Locomotor Disability	OL, OA	S, M, RW, SE, H, C, MF

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	Factories Service	including Cerebral Palsy, Leprosy Cured, Dwarfism Acid Attack Victims, Muscular Dystrophy.		
		(ii) Visual Impairment	LV (Low Vision)	S, M, RW, SE, H, C, MF
		(iii) Hearing Impairment	HH (Hard of Hearing)	S, M, RW, SE, H (Speaking), C, MF
		(iv) Multiple disabilities (Amongst i to iii above)	All mentioned in above rows	S, M, RW, SE, H, C, MF
9.	Indian Postal Service, Gr. 'A'	(i) Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy.	OA, OL Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	S, ST, W, BN, RW, SE, H, C
		(ii) Blindness and Low Vision	LV	S, ST, W, BN, RW, SE, H, C
		(iii) Deaf and Hard of Hearing	HH	S, ST, W, BN, RW, SE, H, C
		(iv) Multiple Disabilities from amongst persons under clauses (i) to (iii) including deaf-blindness in the posts identified for each disabilities	LV, HH, OA, OL, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	S, ST, W, BN, RW, SE, H, C
10.	Indian Civil Accounts Service	(i) Locomotor Disability including Cerebral Palsy	One Arm (OA)	S, ST, W, SE, H, RW, C, MF, PP, L, KC, BN
			One Leg (OL)	S, SE, H, RW, C, MF, PP, L
			Both Arm (BA)	S, ST, W, SE, H, C, KC, BN
			Both Legs (BL)	S, SE, H, RW, C, MF, PP, L
			Both Hands (BH)	S, ST, W, SE, H, C, KC, BN
			Muscular Weakness (MW)	S, SE, H, RW, C, MF
			One Arm One Leg (OAL)	S, SE, H, RW, C, MF, PP, L
			Both Legs & Arms (BLA)	S, SE, H, RW, C
			Both Legs One Arm (BLOA)	S, SE, H, RW, C, MF, PP, L
			Leprosy Cured	S, ST, W, SE, H, RW, C, MF, PP, L, KC, BN
			Dwarfism	S, ST, W, SE, H, RW, C, MF, PP, L, KC, BN
			Acid Attack Victims	S, ST, W, SE, H, RW, C, MF, PP, L, KC, BN
		(ii) Blindness and Low Vision	Low Vision (LV)	S, ST, W, H, RW, C, MF, PP, L, KC, BN

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		(iii) Deaf and Hard of Hearing	Hard of Hearing	S, ST, W, SE, RW, C, MF, PP, L, KC, BN
11.	Indian Railways Accounts Service	(i) Locomotor Disability	OA, OL, OAL, BL, Leprosy Cured, Acid Attack Victims	S, ST, BN, W, SE, MF, C, RW, H
		(ii) Visual Impairment	Low Vision (LV)	S, ST, BN, W, SE, MF, C, RW, H
		(iii) Hearing Impairment	HH	S, ST, BN, W, SE, MF, C, RW, H (Acceptable with Hearing Aids)
12.	Indian Railways Personnel Service	(i) Locomotor Disability	OA, OL, Leprosy Cured, Acid Attack Victims	S, ST, BN, W, SE, MF, C, RW, H
		(ii) Visual Impairment	LV	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H
		(iii) Hearing Impairment	HH	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H, (Acceptable with Hearing Aids)
13.	Indian Railways Traffic Service	(i) Locomotor Disability	OA, OL, Leprosy Cured, Acid Attack Victims	S, ST, BN, W, SE, MF, C, RW, PP, H
14.	Indian Defence Estates Service,	(i) Locomotor Disability including Dwarfism, Acid Attack Victims, Leprosy Cured, Muscular Dystrophy	OA (One Arm) OL (One Leg) BL (Both Legs)	S, ST, W, SE, RW, C, MF S, SE, RW, C, MF
		(ii) Visual Impairment	LV (Low Vision)	SE, RW
		(iii) Hearing Impairment	HH (Hard of Hearing)	H
		(iv) Multiple disability including only above three categories	All mentioned in above rows	All mentioned in above rows
15.	Indian Information Service, Gr. 'A'	(i) Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy	BL, BLOA BLA BA, BH OL, OA, MW, OAL	S, RW, SE, H, C S, SE, H, C S, ST, W, SE, H S, ST, W, SE, H, RW, C
		(ii) Blind and Low Vision	LV B	MF, PP, L, KC, BN, ST, W, H, RW, C, SE MF, PP, L, KC, BN, ST, W, H, C
		(iii) Deaf and Hard of Hearing	HH	MF, PP, L, KC, BN, ST, W, H, RW, C

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			FD	MF, PP, L, KC, BN, ST, W, RW, C		
		(iv) Multiple disabilities from amongst persons under clauses (i) to (iii) above including deaf blindness in the posts identified for each disabilities	All the above mentioned in categories (i) to (iii) above			
16.	Indian Trade Service, Gr. 'A' (Gr. III)	(i) Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy	One Leg (OL), One Arm (OA), One Arm One Leg (OAL), Muscular Weakness (MW)	S, ST, W, SE, H, RW, C		
			Both Legs (BL), Both Legs One Arm (BLOA)	S, SE, H, RW, C		
			Both Legs and Arms (BLA)	S, SE, H, C		
			Both Arms (BA), Both Hands (BH)	S, ST, SE, H, C		
		(ii) Blindness and Low Vision	Low Vision (LV)	MF, PP, L, KC, BN, ST, W, H, RW, C		
			Blind (B)	MF, PP, L, KC, BN, ST, W, H, C		
		(iii) Deaf and Hard of Hearing	Hard of Hearing (HH)	MF, PP, L, KC, BN, ST, W, H, RW, C		
			Fully Deaf (FD)	MF, PP, L, KC, BN, ST, W, RW, C		
		17.	Indian Corporate Law Service, Group 'A'	(i) Locomotor Disability	One Arm (OA),	SE, RW, C, M, S, BN, ST, H
					One Leg (OL),	SE, RW, C, M, S, BN, ST, H
One Arm and One Leg (OAL),	SE, RW, C, M, S, BN, ST, H					
Both Legs (BL),	SE, RW, C, M, S, BN, H					
Leprosy Cured (LC),	SE, RW, C, M, S, BN, ST, H					
Dwarfism (DW),	SE, RW, C, M, S, BN, ST, H					
Acid Attack Victims (AAV),	SE, RW, C, M, S, BN, ST, H					
Muscular Dystrophy (MDy)	SE, RW, C, M, S, BN, ST, H					
(ii) Visual Impairment	Low Vision (LV),			SE, RW, C, M, S, BN, ST, H		
(iii) Hearing Impairment	Deaf (D),			SE, RW, C, M, S, BN, ST		
	Hard of Hearing (HH)			SE, RW, C, M, S, BN, ST, H		
(iv) Multiple Disabilities	Multiple Disabilities (MD), [2 or more disabilities among (i) to (iii)]			SE, RW, C, M, S, BN		
18.	Armed Forces Headquarters Civil Service, Gr. 'B'			(i) Locomotor Disability including Cerebral Palsy, Leprosy Cured,	OA, OL, MW, OAL, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	S, ST, W, BN, MF, SE, RW, H, C

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	(Section Officers' Grade)	Dwarfism, Acid Attack Victims	BLOA, BL	S, SE, H, RW, C
		(ii) Blindness and Low Vision	B	S, ST, W, BN, MF, RW (in Braille/software), H, C
			LV	S, ST, W, BN, MF, RW, H, C
		(iii) Deaf and Hard of Hearing	FD, HH	S, ST, W, BN, MF, SE, RW, C
19.	Delhi, Andaman and Nicobar Islands, Lakshadweep, Daman and Diu and Dadra and Nagar Haveli Civil Service, Gr. 'B'	(i) Locomotor disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	OA, OL, BA, BH, MW, OAL, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	S, ST, W, SE, H, RW, C
			BLA, BLOA, BL	S, SE, H, RW, C
		(ii) Blindness and Low Vision	LV	MF, PP, S, ST, W, L, C, RW, H, KC, BN
			B	MF, PP, S, ST, W, L, C, RW (in Braille/software), H, KC, BN
		(iii) Deaf and Hard of Hearing	FD, HH	PP, S, ST, W, L, C, RW, KC, BN
20.	Pondicherry Civil Service, Gr. 'B'	(i) Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims	OA, OL, BA, BH, MW, OAL, CP, LC, DW, AAV	S, ST, W, SE, H, RW, C
			BLA, BLOA, BL	S, SE, H, RW, C
		(ii) Blindness and Low Vision	LV	MF, PP, S, ST, W, L, C, RW, H, KC, BN
			B	MF, PP, S, ST, W, L, C, RW (in Braille/ software), H, KC, BN
		(iii) Deaf and Hard of Hearing	FD, HH	PP, S, ST, W, L, C, RW, KC, BN

*For details about Functional Classification and Physical Requirements, para 8 of this Notice may please be referred.

2. (A) (i) Centres of Civil Services (Preliminary) Examination: The Examination will be held at the following Centres:

AGARTALA	GORAKHPUR	PANAJI (GOA)
AGRA	GURGAON	PATNA
AJMER	GWALIOR	PORT BLAIR
AHMEDABAD	HYDERABAD	PRAYAGRAJ (ALLAHABAD)
AIZAWL	IMPHAL	PUDUCHERRY
ALIGARH	INDORE	PUNE
ANANTPUR (ANDHRA PRADESH)	ITANAGAR	RAIPUR

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AURANGABAD	JABALPUR	RAJKOT
BANGALORE	JAIPUR	RANCHI
BAREILLY	JAMMU	SAMBALPUR
BHOPAL	JODHPUR	SHILLONG
BILASPUR	JORHAT	SHIMLA
CHANDIGARH	KOCHI	SILIGUDI
CHENNAI	KOHIMA	SRINAGAR
COIMBATORE	KOLKATA	THANE
CUTTACK	KOZHIKODE (CALICUT)	THIRUVANANTHAPURAM
DEHRADUN	LUCKNOW	TIRUCHIRAPALLI
DELHI	LUDHIANA	TIRUPATI
DHARWAD	MADURAI	UDAIPUR
DISPUR	MUMBAI	VARANASI
FARIDABAD	MYSORE	VELLORE
GANGTOK	NAGPUR	VIJAYAVADA
GAYA	NAVI MUMBAI	VISHAKHAPATNAM
GHAZIABAD	GAUTAM BUDDH NAGAR	WARANGAL

(A) (ii) Centres of Civil Services (Main) Examination:-

AHMEDABAD	DELHI	PATNA
AIZAWL	DISPUR (GUWAHATI)	PRAYAGRAJ (ALLAHABAD)
BANGALURU	HYDERABAD	RAIPUR
BHOPAL	JAIPUR	RANCHI
CHANDIGARH	JAMMU	SHILLONG
CHENNAI	KOLKATA	SHIMLA
CUTTACK	LUCKNOW	THIRUVANANTHAPURAM
DEHRADUN	MUMBAI	VIJAYAWADA

The Centres and the date of holding the examination as mentioned above are liable to be changed at the discretion of the Commission. Applicants should note that there will be a ceiling on the number of candidates allotted to each of the Centres, except Chennai, Dispur, Kolkata and Nagpur. Allotment of Centres will be on the **"first-apply-first allot"** basis, and once the capacity of a particular Centre is attained, the same will be frozen. Applicants, who cannot get a Centre of their choice due to ceiling, will be required to choose a Centre from the remaining ones. Applicants are, thus, advised that they may apply early so that they could get a Centre of their choice. **NB: Notwithstanding the aforesaid provision**, the Commission reserves the **right to change the Centres at its discretion if the situation demands**. All the Examination Centres for Civil Services (Preliminary), Examination, 2020 will cater to examination for Persons with Benchmark Disability in their respective Centres. Candidates admitted to the examination will be informed of the time table and place or places of examination. The candidates should note that no request for change of Centre will be entertained.

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(B) Plan of Examination:

The Civil Services Examination will consist of two successive stages (**vide Appendix I Section-I**)

(i) Civil Services (Preliminary) Examination (Objective type) for the selection of candidates for the Main Examination; and

(ii) Civil Services (Main) Examination (Written and Interview) for the selection of candidates for the various Services and posts noted above.

Applications are now invited for the Civil Services (Preliminary) Examination only. The Candidates who are declared by the Commission to have qualified for admission to the Civil Services (Main) Examination will have to apply online again and submit on-line Detailed Application Form-I [DAF-I] along with scanned documents/certificates in support of date of birth, category {viz. SC/ST/ OBC (without OBC Annexure) /EWS [Economically Weaker Sections] (without EWS Annexure) /PwBD / Ex-Serviceman} and educational qualification with required Examination Fee.

The candidates who are declared to have qualified Civil Services (Main) Examination will be required to mandatorily indicate order of preferences only for those services participating in the Civil Services Examination for the year, for which he is interested to be allocated to, in the on-line Detailed Application Form-II [DAF-II], before the commencement of Personality Tests (Interview) of the examination. Further, the candidates who wish to indicate IAS/IPS as their Service preference are advised to indicate all the Zones and Cadres in the order of preference in their on-line DAF-II as per the extant Cadre Allocation Policy applicable for the Civil Services Examination, 2020. With this DAF-II, a candidate will also be required to upload documents/certificates for higher education, achievements in different fields, service experience, OBC Annexure (for OBC category only), EWS Annexure [for EWS Category only], etc.

3. Eligibility Conditions:

(I) Nationality

(1) For the Indian Administrative Service, the Indian Foreign Service and the Indian Police Service, a candidate must be a citizen of India.

(2) For other services, a candidate must be either: —

(a) a citizen of India, or

(b) a subject of Nepal, or

(c) a subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

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(II) Age Limits:

(a) A candidate must have attained the age of 21 years and must not have attained the age of 32 years on the 1st of August, 2020 i.e., he must have been born not earlier than 2nd August, 1988 and not later than 1st August, 1999. Necessary action to make corresponding changes in respective Rules/Regulations pertaining to various services is being taken separately.

(b) The upper age-limit prescribed above will be relaxable:

(i) up to a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe;

(ii) up to a maximum of three years in the case of candidates belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates;

(iii) up to a maximum of three years in the case of Defence Services Personnel, disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof;

(iv) up to a maximum of five years in the case of ex-servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least five years Military Service as on 1st August, 2020 and have been released;

(a) on completion of assignment (including those whose assignment is due to be completed within one year from 1st August, 2020 otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or

(b) on account of physical disability attributable to Military Service; or

(c) on invalidment.

(v) up to a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on 1st August, 2020 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for civil employment and that they will be released on three months' notice on selection from the date of receipt of offer of appointment.

(vi) up to a maximum of 10 years in the case of (a) blindness and low vision; (b) deaf and hard of hearing; (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) autism, intellectual disability, specific learning disability and mental illness; and (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

Note I:—Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of Rule 6(b) above, viz. those coming under the category of Ex-servicemen, Persons of Benchmark Disabilities [viz. (a) blindness and low vision; (b) deaf and hard of hearing; (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) autism, intellectual disability, specific learning disability and mental illness; and (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness etc.] will be eligible for grant of cumulative age-relaxation under both the categories.

Note II : The details of Functional Classification (FC) and Physical Requirements (PR) of each service is indicated in this Notice which are identified and prescribed by the respective Cadre Controlling Authorities (CCAs) as per the provisions of Section 33 and 34 of the Rights of Persons with Disabilities Act, 2016. Only those category (ies) of disability (ies) mentioned in the Notice

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shall apply for the examination under Persons with Benchmark Disability (PwBD) categories. Therefore, the candidates belonging to the Persons with Benchmark Disability categories are advised to read it carefully before applying for the examination.

Note III:—The term Ex-servicemen will apply to the persons who are defined as Ex-servicemen in the Ex-servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.

Note IV :—The age concession under para 3(II)(iv) and (v) will be admissible to Ex-servicemen i.e. a person who has served in any rank whether as combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and who either has been retired or relieved or discharged from such service whether at his/her own request or being relieved by the employer after earning his or her pension.

Note V:—Notwithstanding the provision of age relaxation under para 3 (b)(vi) above, candidates of Persons with Benchmark Disability will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/Posts to be allocated to the Persons with Benchmark Disability by the Government.

Save as provided above, the age-limits prescribed can in no case be relaxed.

The date of birth, accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University which extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate. These certificates are required to be submitted only at the time of applying for the Civil Services (Main) Examination. No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service records and the like will be accepted.

The expression Matriculation/Higher Secondary Examination Certificate in this part of the Instruction include the alternative certificates mentioned above.

Note 1:—Candidate should note that only the date of birth as recorded in the Matriculation/Secondary Examination certificate or an equivalent certificate on the date of submission of application will be accepted by the Commission, and no subsequent request for its change will be considered or granted.

Note 2:—Candidates should also note that once a date of birth has been submitted by them in the application form and entered in the records of the Commission for the purpose of admission to an Examination, no change will be allowed subsequently or at any other Examination of the Commission on any grounds whatsoever.

Note 3:- The candidate should exercise due care while entering their date of birth in the online Application Form for the Preliminary Examination. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them by the Commission under the Rules.

(III) Minimum Educational Qualifications: The candidate must hold a degree of any of Universities incorporated by an Act of the Central or State Legislature in India or other

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educational institutions established by an Act of Parliament or declared to be deemed as a University Under Section-3 of the University Grants Commission Act, 1956, or possess an equivalent qualification.

Note I:—Candidates who have appeared at an examination the passing of which would render them educationally qualified for the Commission's examination but have not been informed of the result as also the candidates who intend to appear at such a qualifying examination will also be eligible for admission to the Preliminary Examination.

All candidates who are declared qualified by the Commission for taking the Civil Services (Main) Examination will be required to produce proof of passing the requisite examination along with their application (i.e. Detailed Application Form-I) for the Main Examination, failing which such candidates will not be admitted to the Main Examination. Such proof of passing the requisite examination should be dated earlier than the due date (closing date) of Detailed Application Form-I of the Civil Services (Main) Examination.

Note II: In exceptional cases the Union Public Service Commission may treat a candidate who does not have any of the foregoing qualifications as a qualified candidate provided that he/she has passed examination conducted by the other Institutions, the standard of which in the opinion of the Commission justifies his/her admission to the examination.

Note III: Candidates possessing professional and technical qualifications which are recognised by the Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

Note IV: Candidates who have passed the final professional M.B.B.S. or any other Medical Examination but have not completed their internship by the time of submission of their applications for the Civil Services (Main) Examination, will be provisionally admitted to the Examination provided they submit along with their application a copy of certificate from the concerned authority of the University/Institution that they had passed the requisite final professional medical examination. In such cases, the candidates will be required to produce at the time of their interview original Degree or a certificate from the concerned competent authority of the University/Institution that they had completed all requirements (including completion of internship) for the award of the Degree

(IV) Number of attempts: Every candidate appearing at the examination, who is otherwise eligible, shall be permitted six attempts at the examination:

Provided that this restriction on the number of attempts will not apply in the case of Scheduled Castes and Scheduled Tribes candidates who are otherwise eligible :

Provided further that the number of attempts permissible to candidates belonging to Other Backward Classes, who are otherwise eligible, shall be nine. The relaxation will be available to the candidates who are eligible to avail of reservation applicable to such candidates :

Provided further that candidates of Persons with Benchmark Disability will get as many attempts as are available to other candidates who do not belong to Persons with Benchmark Disability of his or her community, subject to the condition that a candidate of Persons with Benchmark Disability belonging to the General and EWS Category shall be eligible for nine attempts. Necessary action to make corresponding changes in respective Rules/regulations pertaining to various services is being taken separately. The relaxation will be available to the candidates of Persons with Benchmark Disability who are eligible to avail of reservation applicable

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to such candidates.

Note :—

- (I) An attempt at a Preliminary Examination shall be deemed to be an attempt at the Civil Services Examination.
- (II) If a candidate actually appears in any one paper in the Preliminary Examination, he/she shall be deemed to have made an attempt at the Examination.
- (III) Notwithstanding the disqualification/cancellation of candidature, the fact of appearance of the candidate at the examination will count as an attempt.

(V) Restrictions on applying for the examination:

(a) A candidate who is appointed to the Indian Administrative Service or the Indian Foreign Service on the results of an earlier examination and continues to be a member of that service will not be eligible to compete at this examination. In case such a candidate is appointed to the IAS/IFS after the Preliminary Examination of Civil Services Examination, 2020 is over and he/she continues to be a member of that service, he/she shall not be eligible to appear in the Civil Services (Main) Examination, 2020 notwithstanding his/her having qualified in the Preliminary Examination, 2020.

Also provided that if such a candidate is appointed to IAS/IFS after the commencement of the Civil Services (Main) Examination, 2020 but before the result thereof and continues to be a member of that service, he/she shall not be considered for appointment to any service/post on the basis of the result of this examination viz. Civil Services Examination, 2020.

(b) A candidate who is appointed to the Indian Police Service on the results of an earlier examination and continues to be a member of that service will not be eligible to opt for the Indian Police Service in Civil Services Examination, 2020.

(VI) Physical Standards: Candidates must be physically fit according to physical standards for admission to Civil Services Examination, 2020 as per guidelines given in Appendix-III of Rules for Examination published in the Gazette of India Extraordinary dated 12th February, 2020.

4. FEE:

Candidates (excepting Female/SC/ST/Persons with Benchmark Disability Candidates who are exempted from payment of fee) are required to pay fee of Rs. 100/- (Rupees One Hundred only) either by remitting the money in any Branch of State Bank of India or by using Visa/Master/RuPay Credit/Debit Card or by using Internet Banking of SBI. Applicants who opt for "Pay by Cash" mode should print the system generated Pay-in-slip during part II registration and deposit the fee at the counter of SBI Branch on the next working day only. "Pay by Cash" mode will be deactivated at 11.59 P.M. of 02.03.2020 i.e. one day before the closing date; however applicants who have generated their Pay-in- Slip before it is deactivated may pay at the counter of SBI Branch during banking hours on the closing date. Such applicants who are unable to pay by cash on the closing date i.e. during banking hours at SBI Branch, for reasons whatsoever, even if holding valid pay-in-slip will have no other offline option but to opt for available online Debit/Credit Card or Internet Banking payment mode on the closing date i.e. till 18:00 Hours of 03.03.2020.

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For the applicants in whose case payments details have not been received from the bank they will be treated as fictitious payment cases and a list of all such applicants shall be made available on the Commission website within two weeks after the last day of submission of online application.

These applicants shall also be intimated through e-mail to submit copy of proof of their payment to the Commission at the address mentioned in the e-mail. The applicant shall be required to submit the proof within 10 days from the date of such communication either by hand or by speed post to the Commission. In case, no response is received from the applicants their applications shall be summarily rejected and no further correspondence shall be entertained in this regard.

All female candidates and candidates belonging to Scheduled Caste/ Scheduled Tribe/ Persons with Benchmark Disability categories are exempted from payment of fee. No fee exemption is, however, available to OBC/EWS candidates and they are required to pay the prescribed fee in full. Persons with Benchmark Disability are exempted from the payment of fee provided they are otherwise eligible for appointment to the Services/Posts to be filled on the results of this examination on the basis of the standards of medical fitness for these Services/Posts (including any concessions specifically extended to the Persons with Benchmark Disability). A candidate of Persons with Benchmark Disability claiming fee concession will be required by the Commission to submit along with their Detailed Application Form - I, a certified copy of the Certificate of Disability from a Government Hospital/Medical Board in support of his/her claim for belonging to Persons with Benchmark Disability.

NB: Notwithstanding, the aforesaid provision for fee exemption, a candidate of Persons with Benchmark Disability will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or the Appointing Authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/Posts to be allocated to candidates of Persons with Benchmark Disability by the Government.

Note I: Applications without the prescribed Fee (Unless remission of Fee is claimed) shall be summarily rejected.

Note II: Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note III: If any candidate who took the Civil Services Examination held in 2019 wishes to apply for admission to this examination, he/she must submit his/her application without waiting for the results or an offer of appointment.

Note IV: Candidates admitted to the Main Examination will be required to pay a further fee of Rs. 200/- (Rupees Two hundreds only).

5. How to Apply:

(a) Candidates are required to apply online using the website <http://www.upsconline.nic.in> Detailed instructions for filling up online applications are available on the above mentioned website. The applicants are advised to submit only single application; however, if due to any unavoidable situation, if he/she submits another/multiple applications, then he/she must ensure that application with the higher RID is complete in all respects like applicants' details, examination centre, photograph, signature, photo ID, fee etc. The applicants who are submitting multiple applications should note that only the applications with higher RID (Registration ID) shall be

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entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID.

(b) All candidates, whether already in Government Service, Government owned industrial undertakings or other similar organizations or in private employment should submit their applications direct to the Commission.

Persons already in Government Service, whether in a permanent or temporary capacity or as work charged employees other than casual or daily rated employees or those serving under the Public Enterprises are however, required to submit an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the Examination. Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their application will be liable to be rejected/candidature will be liable to be cancelled.

NOTE 1: While filling in his/her Application Form, the candidate should carefully decide about his/her choice of centre for the Examination. If any candidate appears at a centre other than the one indicated by the Commission in his/her Admission Certificate, the papers of such a candidate will not be evaluated and his/her candidature will be liable to cancellation.

NOTE-2: The Persons with Benchmark Disabilities in the categories of blindness, locomotor disability (both arm affected – BA) and cerebral palsy will be provided the facility of scribe, if desired by the person. In case of other category of Persons with Benchmark Disabilities as defined under section 2(r) of the RPWD Act, 2016, the facility of scribe will be allowed to such candidates on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution as per proforma at Appendix – IV. The candidates have discretion of opting for his/her own scribe or request the Commission for the same. The details of scribe i.e. whether own or the Commission's and the details of scribe in case candidates are bringing their own scribe, will be sought at the time of filling up the application form online. Suitable provisions in Online Application have been made.

NOTE -3:-The qualification of the Commission's scribe as well as own scribe will not be more than the minimum qualification criteria of the examination. However, the qualification of the scribe should always be matriculate or above.

NOTE -4:- The Persons with Benchmark Disabilities in the category of blindness, locomotor disability (both arm affected – BA) and cerebral palsy will be allowed Compensatory Time of twenty minutes per hour of the examination. In case of other categories of Persons with Benchmark Disabilities, this facility will be provided on production of a certificate to the effect that the person concerned has physical limitation to write from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution as per proforma at Appendix – IV.

NOTE-5: Candidates appearing in Civil Services (Preliminary) Examination, 2020 will be required to indicate information such as (a) detail of Centres for Civil Services (Main) Examination and Indian Forest Service (Main) Examination (b) Optional subject to be selected for the examination, (c) Medium of examination for Civil Services (Main) Examination, (d) Medium of Examination for Optional Subject if he/she chooses any Indian Language as the Medium of Examination for Civil Services (Main) Examination and (e) compulsory Indian Language for Civil Services (Main) Examination at the time of the filling up online application itself.

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NOTE 6: Candidates are not required to submit alongwith their applications any certificate in support of their claims regarding Age, Educational Qualifications, Scheduled Castes/ Scheduled Tribes/Other Backward Classes/ Economically Weaker Sections and Persons with Benchmark Disability etc. which will be verified at the time of the Main examination only. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main (Written) Examination and Personality Test (Interview) will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Preliminary Examination, Main (written) Examination and Personality Test (Interview), it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission in terms of Rule 14 of the Rules for the Civil Services Examination, 2020 reproduced below:

A candidate who is or has been declared by the Commission to be guilty of:

- (i) Obtaining support for his candidature by the following means, namely :—
 - (a) offering illegal gratification to; or
 - (b) applying pressure on; or
 - (c) blackmailing, or threatening to blackmail any person connected with the conduct of the examination; or
- (ii) impersonation; or
- (iii) procuring impersonation by any person; or
- (iv) submitting fabricated documents or documents which have been tampered with; or
- (v) uploading irrelevant photos in the application form in place of actual photo/signature.

- (vi) making statements which are incorrect or false or suppressing material information; or
- (vii) resorting to the following means in connection with his candidature for the examination, namely :—
 - (a) obtaining copy of question paper through improper means;
 - (b) finding out the particulars of the persons connected with secret work relating to the examination;
 - (c) influencing the examiners; or
- (viii) being in possession of or using unfair means during the examination; or
- (ix) writing obscene matter or drawing obscene sketches or irrelevant matter in the scripts; or
- (x) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like; or
- (xi) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examination; or
- (xii) being in possession of or using any mobile phone, (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination; or
- (xiii) violating any of the instructions issued to candidates along with their admission

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- certificates permitting them to take the examination; or
- (xiv) attempting to commit or, as the case may be, abetting the commission of all or any of the acts specified in the foregoing clauses;
- may in addition to rendering himself liable to criminal prosecution, be liable :—
- (a) and shall be disqualified by the Commission from the Examination held under this Rules for which he is a candidate; and/or
- (b) Shall be liable to be debarred either permanently or for a specified period :—
- (i) by the Commission, from any examination or selection held by them;
- (ii) by the central government from any employment under them; and
- (c) if he is already in service under Government to disciplinary action under the appropriate rules :
- Provided that no penalty under this rule shall be imposed except after :—
- (i) giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf; and
- (ii) taking the representation, if any, submitted by the candidate within the period allowed to him into consideration.

Any person who is found by the Commission to be guilty of colluding with a candidate (s) in committing or abetting the commission of any of the misdeeds listed at Clauses (i) to (xiii) above render himself liable to action in terms of the Clause (xiv).

6. LAST DATE FOR ONLINE SUBMISSION AND WITHDRAWAL OF APPLICATIONS:

- (i). The Online Applications can be filled up to 3rd March, 2020 till 6:00 P.M. after which the link will be disabled. Detailed instructions regarding filling of online application is available at Appendix-IIA.
- (ii) The online Applications can be withdrawn from 12.03.2020 to 18.03.2020 till 6.00 PM after which the link will be disabled. Detailed instructions regarding withdrawal of Applications is available at Appendix IIB.

7. CORRESPONDENCE WITH THE COMMISSION:

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

- (i) The eligible candidates shall be issued an e-Admit Card three weeks before the commencement of the examination. The e-Admit Card will be made available on the UPSC website [www.upsc.gov.in] for downloading by candidates. No Admit Card will be sent by post. If a candidate does not receive his e-Admit Card or any other communication regarding his/her candidature for the examination three weeks before the commencement of the examination, he/she should at once contact the Commission. Information in this regard can also be obtained from the Facilitation Counter located in the Commission's Office either in person or over phone Nos. 011-23381125/011- 23385271/011-23098543. In case no communication is received in the Commission's Office from the candidate regarding non-receipt of his/her e-Admit Card at least 3 weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her e- Admit Card. No candidate will ordinarily be allowed to take the examination unless he/she holds an e-Admit Card for the examination. On downloading of e-Admit Card, check it carefully and bring discrepancies/errors, if any, to the notice of UPSC immediately.

The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the UPSC.

The mere fact that an e-Admit Card to the Examination has been issued to a candidate, will not imply that his/her candidature has been finally cleared by the Commission or that entries made by the candidate in his/her application for the Preliminary examination have been accepted by the Commission as true and correct. Candidates may note that the Commission takes up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified for Civil Services (Main) Examination. Unless candidature is formally confirmed by the Commission, it continues to be provisional.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

Candidates should note that the name in the Admit Card in some cases, may be abbreviated due to technical reasons.

(ii) In the event of a candidate downloading more than one Admit Card from the Commission's website, he/she should use only one of these Admit Card for appearing in the examination and report about the other(s) to the Commission's Office.

(iii) Candidates are informed that as the Preliminary Examination is only a screening test, no marks sheets will be supplied to successful or unsuccessful candidates and no correspondence will be entertained by the Commission, in this regard.

(iv) Candidates must ensure that their emails IDs given in their online application are valid and active.

Important: All communications to the Commission should invariably contain the following particulars.

1. Name and year of the examination.
2. Registration ID (RID)
3. Roll Number (if received)
4. Name of candidate (in full and in block letters)
5. Complete postal address as given in the application.

N.B. I. Communication not containing the above particulars may not be attended to.

N.B. II. Candidates should also note down their RID number for future reference. They may be required to indicate the same in connection with their candidature for the Civil Services (Main) Examination.

8. The eligibility for availing reservation against the vacancies reserved for the Persons with Benchmark Disabilities shall be the same as prescribed in "The Rights of Persons with Disabilities Act, 2016 (RPwD Act, 2016)". The candidates of Multiple Disabilities will be eligible for reservation under category (e) - Multiple Disabilities only of Section 34(1) of RPwD Act, 2016 and shall not be eligible for reservation under any other categories of disabilities i.e. (a) to (d) of Section 34(1) of RPwD Act, 2016 on account of having 40% and above impairment in any of these categories of PwBD.

Provided further that the Persons with Benchmark Disabilities shall also be required to meet special eligibility criteria in terms of Functional Classification and Physical Requirements (abilities/disabilities) (FC&PR) consistent with requirements of the identified service/post as may

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be prescribed by its cadre controlling authority at note below Para-1 of this Notice.

The physical requirement and functional classification can for example be one or more of the following:

Code	Physical Requirements	Code	Functional Classification
S	Sitting	OH	Orthopaedically Handicapped
ST	Standing	VH	Visually Handicapped
W	Walking	HH	Hearing Handicapped
SE	Seeing	OA	One Arm
H	Hearing/Speaking	OL	One Leg
RW	Reading and Writing	BA	Both Arm
C	Communication	BH	Both Hands
MF	Manipulation by Finger	MW	Muscular Weakness
PP	Pushing & Pulling	OAL	One Arm One Leg
L	Lifting	BLA	Both Legs and Arms
KC	Kneeling and Crouching	BLOA	Both Legs One Arm
BN	Bending	LV	Low Vision
M	Movement	B	Blind
JU	Jumping	PD	Partially Deaf
CL	Climbing	FD	Fully Deaf
		BL	Both Legs
		D	Dwarfism
		CP	Cerebral Palsy
		LC	Leprosy Cured
		AAV	Acid Attack Victims
		MD	Multiple Disabilities

Note: The above list is subject to revision.

9. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in the list of reserved communities issued by the Central Government. The candidates will be eligible to get the benefit of the Economically Weaker Section reservation only in case the candidate meets the criteria issued by the Central Government and in possession of such eligibility certification. If a candidate indicates in his/her application form for Civil Services (Preliminary) Examination that he/she belongs to General category but subsequently writes to the Commission to change his/her category to a reserved one, such request shall not be entertained by the Commission. Further, once a candidate has chosen a reserved category, no request shall be entertained for change to other reserved category viz. SC to ST, ST to SC, OBC to SC/ST or SC/ST to OBC, SC to EWS, EWS to SC, ST to EWS, EWS to ST, OBC to EWS, EWS to OBC. No reserved category candidates other than those recommended on General Merit shall be allowed to change his/her category from Reserved to Unreserved or claim the vacancies (Service/Cadre) for UR category after the declaration of final result by UPSC.

Further no Persons with Benchmark Disabilities (PwBD) candidate of any subcategory thereunder shall be allowed to change his/her sub-category of disability.

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